

TROY ORTHOPEDIC ASSOCIATES

Michigan Social Security Number Privacy Act No. 454

As providers of medical services, physicians may have patients' social security numbers in medical charts or other records. Under HIPAA's privacy regulations, "protected health information" includes social security numbers, so to the extent that physicians use or disclose social security numbers in compliance with HIPAA, such use or disclosure should qualify for one of the exceptions available under the Act (e.g., one exception permits a document which includes a social security number to be mailed to a person, if a federal law, rule or regulation permits or requires the social security number to be included in the document). This is a stand-alone policy in addition to your HIPAA agreement, in order to comply with the privacy policy requirements of the Act, effective January 1, 2006, relative to patients' social security numbers.

The Act and its companion legislation do not bar physicians, other health providers and other persons from acquiring social security numbers from patients for valid administrative purposes, such as verification of a patient's identity, collections, or for the health insurance benefits and claims administration.

Due to the seriousness of obtaining social security numbers, our office has researched this matter with the Michigan State Medical Society Legal Department to insure that we are not in violation for requiring this information. It is the policy of this office to require the social security number of the patient and/or insured for the purpose of administrative use only.

I understand the content of this notice and agree to give the requested information for the purpose stated above.

Print Patient Name

Date of Birth

Signature of patient and/or Guardian

Date of Signature

Signature of office representative

Date of Signature

Please answer the following questions by circling the appropriate answer:

ETHNICITY:

I do not wish to answer
Hispanic or Latino
Non-Hispanic

RACE: I do not wish to answer

American Indian Hispanic
Asian Indian Japanese
Black Mart
Chinese Multiracial
Filipino Samoan
Guamanian Vietnamese
Hawaiian White

PREFERRED LANGUAGE:

I do not wish to answer
English
Spanish